

ARD Advisory Council Meeting Minutes

04/08/2020 | 10:00 AM | Zoom

***In Attendance:** Kurt Piepenbrink, Patricio Grassini, Rezaul Mahmood, James MacDonald, Fernando Osorio, Oleh Khalimonchuk, Maria de Guzman, Daran Rudnick, Archie Clutter, Tala Awada, Hector Santiago, Kaitlyn Smejdir*

Meeting opened at 10:00 AM

Approval of 01/24/2020 minutes – Approved

Approval of 02/12/2020 minutes – Approved

Updates from the Deans

- Archie Clutter:
 - We've been operating under "level 3" response to COVID-19, but given the news from the president last night, that has gone up to "level 4"
 - i. We need to not start new experiments and for current experiments (e.g. maintenance level)
 - ii. It's likely that in a growing season the level will reduce, but right now we don't know exactly how long we will be in level 4
 - iii. We're looking at activities that we conduct and consider ways that it can be done remotely and ways that necessary in-person activities can be done safely
- Tala Awada:
 - Except for the travel grants we will continue awarding our normal programs – thank you for your help to continue these
- Hector Santiago:
 - Thanks to those who are helping review the Hatch Multistate reviews. This group will meet at the end of May
- Questions on COVID-19 Response:
 - What if we need to go into the office to just pick up some items? Do I need to be on a list to do that?
 - i. Yes, there will be a list. We are asking people really think about what they need to do and consider how it could be done remotely – is there a designee that can carry out the in-office activity you need done?
 - If someone needs to go into the office for a short period of time is there a way for that person to have a formal letter stating that they are allowed to be in the building?
 - i. It's been discussed, but currently we are using the key card access
 - How will the letters from the chancellor's office be sent? We've been asked already for lists of essential personnel, but were not asked for justification. Who is making these decisions and how do they know who is essential?
 - i. We are working with those responses to help us identify who is essential and who can work remotely. Certain categories that will be considered part of these "essential" or "designated" groups like: maintenance, connection to food/human/animal health
 - ii. There will be more information distributed this week from ARD
 - When we have graduate students in housing at the R&E centers, is there anything specifically for that group that's been communicated?
 - i. Do your best to keep students employed through related assignments, professional development
 - ii. For their housing, they simply need to follow the social distancing practices
 - Is there anything that we as a council can do during this time to support these efforts?
 - i. Helping others to navigate through this time as there are messages coming from different people – now you are armed with information from ARD in how IANR will handle this

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Additional Items

- Associate Professor Survey (revisions, timeline given COVID-19)
 - Two parallel surveys: 1 for mid-career and 1 for new faculty
 - Timeline: should we continue working on this (revisions), but wait to send it until things slow down?
 - Send it right at the end of May or wait until the beginning of the fall semester
- Newsletter Revision
 - Much of what was written previously is now incorrect – do we want to update it with information from this meeting and send it out?

Adjourn

Meeting adjourned at 10:50 AM

Minutes respectfully submitted by Kaitlyn Smejdir