

ARD Advisory Council Meeting Minutes

02/13/2020 | 9:00 – 10:00 am | AGH 311

Action Items in Bold Green

In Attendance: Rezaul Mahmood, James MacDonald, Fernando Osorio, Oleh Khalimonchuk, Maria de Guzman, Archie Clutter, Tala Awada, Hector Santiago, Kaitlyn Smejdir

Meeting opened at 9:05am

Approval of 01/24/2020 minutes – No Quorum, tabled for next meeting

Committee Assignments

- See the drafted committee assignments [here](#).
 - o Notice:
 - The Graduate Fellowships committee was reduced from 4 to 3 members to reduce council workload.
 - The council chair only serves on one committee to account for council workload.
 - Council members with terms ending in July are still listed on committees (and even serving as chair in some cases) to help the transition to new members
 - o **Let Tala know if any changes need to be made**
 - o **Tala will be adding notes on how the committee functions, responsibilities of chairs, members, and why the rotations of committees differs from the rotations of the council**

Discuss acceptance of posters for travel awards

- Due to historical acceptance of posters for travel awards, posters will still be allowed to apply
- **Tala will add to the application:**
 - o **Fields to add information about the meeting – regional/national/international, link to meeting website, description of meeting**
 - o **Field to fill in level of ownership/authorship**

Ongoing plans for sharing minutes with units

- This will be taken over by the chair of the committee.
- **The newsletter will be sent directly to faculty through the ARD faculty listservs**
- The newsletter will include:
 - o Minutes/meeting highlights
 - o Important upcoming dates
 - o Contact information for council members for each district
 - o Main initiatives of the council

Discuss Mid-Career Faculty Survey

- See 1st draft survey [here](#).
- **Add questions about mentoring** – done on their own, formal mentoring program
- **Remove identifiers** (department, ethnicity, etc.) or make them optional so that people with unique demographics cannot be identified individually
- Should we open the survey to CASNR and Extension to increase the impact of the survey & results? Possibly present the survey & purpose at a leadership meeting (either the weekly IANR Senior Leadership Team meeting or the monthly IANR Leadership Council)
 - o Would be good to present to Leadership Council (shooting for March) to make sure unit heads are on board
- In order to keep the focus on mid-career faculty, we could pilot the results implementation with them
- Another thing to look at is the level to which UNL is following best practices for faculty development
- What will we do with the survey results: council will review results and make recommendations on implementation to ARD, results will also be distributed to unit heads
- **Next steps:**
 - o **Archie will talk with SLT to get feedback**
 - o **Tala will talk to CASNR and Extension to see their results and focus to make sure we aren't duplicating efforts**

Approved on 04/08/2020

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- **Maria will appoint a subcommittee to focus on taking these notes and putting them into the survey for the council to review at the next meeting in April: Fernando, Oleh, Jim**

Housekeeping – council box folder

- There is a box folder for this year's council. In it there are minutes, agendas, and newsletters along with bylaws, committee assignments, and membership and information/working documents about council initiatives. Folder is named "2019-2020 ARD Advisory Council"

Updates from the Deans

- Archie Clutter:
 - Went with the system Fed Team to Washington last week
 - RCM/Incentive-based budget model: we are in a transition period now, the model will be fully implemented July 2021. We will be sending updates as we can
- Tala Awada:
 - Faculty recognition awards – someone is going around to ask departments about their awards nominations process
 - If the committee is on board, Tala can share the past Jr Faculty nominees and nomination letters with this person to give a jumping off point
 - There is a ranking system that can start the conversation – it shows their ranking amongst colleagues in their field, nationwide. Tala can demonstrate the tool as she has access.
 - **Tala will present this tool at the next meeting**

Next Meeting – 04/08/2020 | AGH 311

Adjourn - *Meeting adjourned at 10:07am*

Minutes respectfully submitted by Kaitlyn Smejdir