Greenhouse Committee Meeting Minutes – April 11, 2018

The meeting started at 10:00 a.m.

**Present:** Amy Hilske, Anne Streich, Edgar Cahoon, Hector Santiago, Keenan Amundsen, Lance Meinke, Stephen Wegulo  
**Absent:** Alan Christensen, Archie Clutter, James Schnable, Matt Anderson, Scott Sattler

**Approval of Minutes of February 13, 2018 Meeting**

Cahoon motioned for the approval of the minutes. Keenan moved to approve the minutes of the February 13, 2018 meeting; Meinke seconded. The minutes were approved with no objections.

**White Paper Update – Ed Cahoon**

It was discussed that additional information is still needed for the white paper. Cahoon asked that members of the committee continue to discuss faculty needs for greenhouse and growth chamber space while at department meetings or in general conversation.

**Action Item:** Hector Santiago to work with Jared Evert in the ARD office on pulling grant titles and total award amounts which will be used in the white paper.

**Updates – Amy Hilske**

The brand new chamber (AGH 4 – Room 34) that was recently installed blew a compressor but is in process of being replaced by Conviron (manufacturer), which is going to take 2-3 weeks. Hilske mentioned that there have been three compressors that have blown within the same chamber in one year, all of which are still under warranty. The warranty is now being extended due to this. Conviron salespersons visited the greenhouse to look over the compressor and it was agreed upon that they would keep an extra one on site in case this happens again and will send out one of their technicians to help with any future repairs, if needed.

Hilske discussed a recent issue with a student turning off the heat in one of the greenhouses for one of his projects. Because of this incident, Amy and greenhouse staff have met with the student and the professors that supervise the student to discuss the seriousness of this. Due to the alarms being in place and working correctly, the issue was able to be corrected. Amy is working with BSM to ensure that there is proper signage, where there isn’t already, placed to ensure that this does not happen again.

Space requests – each project needs to have a space request submitted. This will help with knowing what professors are assigned to each space just in case any issues arise. The greenhouse managers and staff need about one month to complete requests to ensure that all materials and supplies are available.

**Action Item:** Review greenhouse policy and guidelines before next meeting. Do we need to add additional language regarding space requests (modifications/renewals)?

**EPA Training question – Anne Streich** asked if it would be a possibility to have an online zoom session for training for those that are not able to participate in person. Amy said that would be a good idea and will look further into this as an option for the future.

**Next Meeting** – May 15th; 9:30 – 10:30am; 103J Ag Hall

**Adjourn**

Meeting adjourned 10:40 a.m.

Minutes approved on May 15, 2018