IANR Travel Fund – Request for Applications
Support for Presentations of Faculty Scholarly Work

DESCRIPTION AND INTENT: The IANR Travel funds are granted quarterly on a competitive basis for faculty travel to present original scholarly work at professional and scholarly meetings (Research, Teaching and/or Extension).

Funds from this program are limited to one award per faculty member per UNL fiscal year (July 1 to June 30, inclusive). Funds cannot exceed $500 per trip (U.S. or Canada) or $800 per trip (other international travel). Expenses can include transportation (not to exceed coach class airfare), registration, lodging, meals, etc. Approved University travel procedures must be followed.

ELIGIBILITY: All IANR faculty (including Extension Educators) are eligible. Applicants must be full time (1.0 FTE). The applicant must also be the presenter. This program is highly subscribed; we often cannot fund all eligible applicants. Priority will usually be given to early career faculty.

SUBMISSION INSTRUCTIONS AND APPLICATION FORMAT: Applications for these awards will be accepted ONLY via NUgrant (http://nugrant.unl.edu). Paper or emailed applications will not be accepted. If you are a first-time user of NUgrant, you can log-in using your my.UNL username and password. To start your application, after login, click “[add new]” next to the “Internal Competitions” link. Select “IANR Travel Fund.”

The NUgrant application will request the following information:

- Name, title, department/unit, address
- Meeting/conference name
- Meeting sponsor, meeting location and dates, and membership status
- Previous use of travel funds
- Presentation review status
- Presentation method
  - The “poster” format may not yet appear on the form. If you are presenting by poster, select “Other”.
- Presentation publication method
- Travel and registration budget details
- Title of presentation and authors
  - Use a single asterisk (*) to indicate the presenter.
  - Use double asterisks (**) to indicate undergraduate and/or graduate students.
- Substance of presentation in terms understandable by trained scientists that may not be in your discipline.
- Benefits of presentation to teaching, extension and/or future grant/contract/collaboration opportunities.
- One of the following:
  - Copy of acceptance of submission of presentation from organization.
  - Copy of the invitation letter to give a presentation from the organization.
  - Copy of the agenda listing your presentation that includes your name and time of presentation.

The Agricultural Research Division office will review applications and make final funding decisions.

If you have questions about the submission process, please contact Sheila Hayes (shaves4@unl.edu) or Deb Hamernik (dhamernik2@unl.edu) in the Agricultural Research Division (402-472-2045).

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