

**LARRICK AND WHITMORE GRADUATE STUDENT SUPPORT FUNDS
IANR STUDENT RESEARCH TRAVEL FUND
UNIVERSITY OF NEBRASKA – LINCOLN
APPLICATION FOR FUNDING TO ATTEND A SCHOLARLY MEETING**

The Larrick/Whitmore Research Travel Funds Program, granted on a competitive basis, provides funding for graduate student travel expense for those students who are personally presenting the results of their research and/or scholarly activity. The maximum award is \$500. After meeting basic eligibility criteria, grants are awarded to those students who prepare applications that best describe the scholarly significance of their work. *Students may only receive one travel grant per degree program (1 for M.S. and 1 for Ph.D.).*

The **STUDENT must** supply the information requested on this form and submit as a PDF file to **your department office** via email.

The student, the faculty advisor, and the department head must sign the form before it is submitted to ARD. **(Electronic signatures are preferred, see page 2.)**

All currently registered graduate students, whose advisor or co-advisor has an ARD research appointment, are eligible to apply. This includes graduate students supervised by faculty of any rank and others with IANR adjunct appointments that have been previously grant-active and such grants or proposals have been recorded with a PCS code of Research and routed via IANR within UNL's NUgrant system.

NEW: To increase flexibility, we will accept travel applications up to one year in advance and funding decisions will be made three times yearly in May, September and January.

For travel between July 1 – June 30

Application deadlines for receipt in the ARD office are as follows:

- Suggested for travel June and after is **April 30**
- Suggested for travel October and after is **September 9**
- Suggested for travel February or after is **January 13**

YOUR DEPARTMENTAL APPLICATION DUE DATE WILL BE EARLIER TO ALLOW FOR TRANSMITTAL TIME.

Your Department will submit all applicant forms via email to: ardgrants@unl.edu by the deadline above.

Please save final pdf with following naming protocol: "First Name LastName_LW_mm-dd-yyy.pdf"

Forms submitted directly from the applicant to ardgrants will be returned.

ONLY CURRENT FORM (05/2017 revision) **WILL BE ACCEPTED AND IS LOCATED AT:**

<http://ard.unl.edu/funding-students/larrickwhitmore-graduate-student-travel-grants>

Supplementary documents (.pdf, .doc, .xls etc.) may be appended electronically to the application.
See the last page for more information.

Please contact ardgrants@unl.edu if any questions or problems with this form.

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Applicant Name: _____
First Name Last Name

Applicant Email address: _____ Department: _____

Applicant Department Address: _____
Room Building CAMPUS CAMPUS ZIP +4

Degree: M.S. Ph.D. Expected Graduation Date: _____ Faculty Advisor Name: _____
mm/yyyy

Faculty Advisor Email: _____

Name of Meeting or Conference (in full, no abbreviations): _____
To search for faculty emails, visit <http://directory.unl.edu/>

Sponsoring Organization: _____

Location of Meeting: _____ Dates of Meeting/Conference: _____
City, State or Country mm/dd to mm/dd/yyyy

Have you received *any* Larrick or Whitmore Travel Grant funds in the past? Yes No

If so, when (date and degree program): _____

(Students are only eligible to receive one [1] Larrick or Whitmore Travel Grant per degree program.)

Type of presentation: Oral Poster

Expected Travel Costs: (Please note that Travel Authorization forms *must* be submitted prior to travel in order to receive funds)

Total expenses to attend conference/meeting:	\$
Total requested from Travel Funding (not to exceed \$500)	\$

Please note that students provided awards are only eligible for reimbursement (of up to \$500) if they personally present a poster or give an oral presentation. Please notify us if the work is withdrawn, not accepted, or if the student is unable to personally present their work.

Student: Be sure all form fields are completed and supplemental files are attached before you sign. Once electronically signed and saved, you will be unable to edit, although additional signatures may be added. Electronic signatures are preferred.

Student Signature: _____ Date: _____

Faculty Advisor Signature: _____

Approval (Department/Unit Head Signature): _____

For help with electronic signatures, you can find instructions [here](#).
(Please complete additional pages prior to submission as instructed)

Applicant Name:	
Presentation Title:	
Presentation Authors in order submitted to the meeting sponsor. Put an asterisk (*) after the name of presenter. Please put each presenter on a separate line if room available. <i>Only the student presenter is eligible for funding.</i>	
Describe the substance of your presentation. Do so in a manner that will allow the Travel Committee to grasp the originality and significance of your scholarly work, emphasizing results and implications rather than objectives and procedures. Avoid technical jargon. This should <i>not</i> be your complete abstract. <i>Do not exceed space provided.</i>	

Attach full abstract text *as submitted to the meeting/conference organizers (use as many pages as needed).*
If an abstract is not available, please embed your acceptance letter from the conference sponsor.

To attach a file to this form in **Acrobat Reader**, select Comment > Annotations > Attach file (paperclip icon).

Select this tool then **click on this page again** and you will be prompted to select a file to attach.

You can attach .pdfs, Excel and Word files, as well as other formats.

To attach a file to this form in **Acrobat Pro**, select Tools > Edit PDF > More Editing Options > Attach file.

In the Add Files dialog box, select the file you want to attach, and click Open.

*Please sure to attach supplemental documents **before** electronically signing the application. Once signed, you will be unable to edit the form although additional signatures may be added.*