Greenhouse Committee Meeting Minutes - November 20, 2017

The meeting started at 3:40 p.m.

Present: Alan Christensen, Amy Hilske, Anne Streich, Edgar Cahoon, James Schnable, Keenan Amundsen, Lance Meinke, Matt Anderson, Scott Sattler, Stephen Wegulo Absent: Archie Clutter, Hector Santiago

Approval of Minutes of October 20, 2017 Meeting

Wegulo moved to approve the minutes of the October 20, 2017 meeting; Schnable seconded. The minutes were approved with no objections.

Chair-Elect Selection

After discussion, Amundsen agreed to serve. Schnable moved to approve the chair-elect selection of Amundsen and Wegulo seconded. There were no objections within the committee.

Keenan Amundsen will now serve as the Greenhouse Committee Chair-Elect.

Review and Approve Rates for CY18 – Amy Hilske

The committee reviewed the rate analysis spreadsheet provided by Amy Hilske. There is a cap of a 5% increase which was approved last year by the committee. Discussion ensued around the different tiers and rate increase percentages.

A 2.5% increase rate increase was motioned by Anne Streich, seconded by Lance Meinke and approved by the committee with no objections.

Discussion of White Paper on Plant Growth Facilities – Ed Cahoon

Ed Cahoon discussed the white paper that Archie Clutter has requested the committee to draft.

Possible format for white paper:
   I. Executive Summary
   II. Importance and Impact of Plant Growth Facilities
   III. Current State of Plant Growth Facilities
   IV. Report on State of Greenhouse Infrastructure
   V. Current and Future Needs of Units (Based on surveys and interviews)
   VI. Recommendations

The key point to focus on right now is to figure out what the user’s current and future needs are within the plant growth facilities. Cahoon asks that committee members bring up current and future needs of greenhouse space at upcoming faculty meetings to help capture some information. Archie Clutter has offered ARD’s assistance to help survey faculty members.

A list of facility users was requested by Keenan Amundsen. Amy will put together list and send out to committee members.

The group said would like to see usage for greenhouse vs. growth chambers and full service vs. minimal service.

White paper deadline is the end of April 2018

Minutes approved on February 13, 2018
Next Meeting

The group agreed to meet monthly starting in February through the end of the school year in order to complete the white paper on plant growth facilities. Ashleigh Ravnikar will send out options for the group to select meeting dates for February, March, April and May of 2018.

Upcoming Scheduled Meetings:

February 13th; 1:00-2:00pm in 103J Ag Hall
March 14th; 11:00am-12:00pm; 103J Ag Hall
April 11th; 10:00-11:00am; 103J Ag Hall
May 9th; 10:00-11:00am; 103J Ag Hall

Adjourn

Meeting adjourned 4:28 p.m.