

Greenhouse Committee Meeting Minutes, April 20, 2017

The meeting started at 10:05 a.m.

Present: Amy Hilske, Edgar Cahoon, Keenan Amundsen, Lance Meinke, Matt Anderson, Scott Sattler, Anne Streich, Hector Santiago, James Schnable, Stephen Wegulo **Absent:** Alan Christensen, Archie Clutter

Approval of Minutes of March 30, 2017 Meeting

Amundsen moved to approve the minutes of the March 30, 2017 meeting; Meinke seconded. The minutes were approved with no objections.

Review of the Policies and Procedures Document – Amy Hilske

Hilske provided the committee with the policies and procedures document that included updates from the March 30, 2017 meeting. The group reviewed and suggested additional changes as listed below:

Section 1 – Anderson noted that space requests “must” be made using the online request form.

Section 4 – Add, “A copy of these policies will be provided to the users at this orientation” to the first bullet.

Section 5 & 6 – Sattler recommended that the word “sterilized” should be changed to “disinfect.”

Section 7 – Second bullet: Discussion ensued regarding the use of the word “spray.” Schnable suggested that it should read as follows: Users are not allowed to apply pesticides or control the issue on their own, Greenhouse staff will handle the situation.

Section 8 – Anderson added his contact information and noted that information regarding correct autoclaving processes is determined in the approved Institutional Biosafety Committee protocol. It was also noted that the word “transgenic” should be changed to “recombinant” and that “adjacent plant material” should be changed to “other plants in same space.” The group also discussed plant pests or those that are not native to Nebraska. Hilske suggested that the verbiage “intentionally introduced pests” should be added to the section to help clarify.

Section 15 – After considerable discussion, the committee was in agreement that the third offense should read as follows; User and PI meet with Greenhouse Committee to discuss issues, resolutions, and penalties.

The document will be updated with the changes as stated above and will be distributed via email to the committee for a final review. Each member will need to vote to approve or reject the document via email by a date that will be set by Wegulo. A line will be added to the front page that includes the document approval date.

The Faculty Greenhouse Advisory Committee approved the policies and procedures document via email vote on May 1, 2017

Project updates – Amy Hilske

Greenhouse 4 – all growth chambers have been removed. Hilske proposed that funds in the reserve account could be used to paint and purchase reach in growth chambers and workstation tables for greenhouse 4. By the fall or the next committee meeting, she plans to have the final pricing ready for review and approval by the committee.

A funding proposal has been submitted to NRI; however, a response is still pending regarding approval.

Other Business

The group briefly reviewed committee membership and terms. Hector Santiago will work on getting emails sent to department heads regarding those members whose terms are expiring. Members whose terms are expiring: Anne

Streich and Lance Meinke (both of whom would be willing to serve another term if asked) **Group tour of East Campus Greenhouse occurred immediately following meeting.**

Meeting adjourned 10:46 a.m.