

Greenhouse Space Allocation Policy

Goal

Accommodate greenhouse (GH) and growth chamber (GC) user needs as best as facilities and resources allow.

Policy

- I. User priority
 - a. Priority is granted to University faculty and USDA adjunct faculty for on-campus GH space and phenotyping space at Nebraska Innovation Campus (NIC).
 - b. Priority for standard GH space at NIC is granted to industry and business start-up partners.
- II. Space utilization
 - a. All attempts will be made to fully utilize greenhouse and growth chamber space.
 - i. Under-utilized space will be re-allocated to users in need of space
 1. The greenhouse director and managers will review cases and determine if space should be re-allocated. If an agreement cannot be easily reached, the GH Committee will review the case and take appropriate actions.
- III. Space request
 - a. Space requests are preferred to be made through the web form available at www.greenhouses.unl.edu.
 - b. Users are allowed to request specific space, and space will be granted as availability allows.
 - c. Users are encouraged to describe structural needs and desired growth conditions so that other appropriate space can be identified.
 - d. Priority granted based on date of request
 - i. Requests preferred one month before space needed.
 - ii. Users may request space for up to one year.
 - iii. Requests can be submitted anytime, including multiple years in advance up to five years.
 - iv. For grant-funded projects, notice of award is required before request can be placed
 - v. For projects funded by state or revolving accounts, requests can be placed anytime up to five years before project start date.
- IV. Service
 - a. Users are able to request level of service desired.
 - i. Level of service actually provided will depend upon labor and resources available.
- V. Billing
 - a. GH and GC users will be invoiced on a monthly basis for services rendered.
 - b. The principal investigator will receive the invoice directly.
- VI. Greenhouse structure improvements
 - a. Attached fixtures (growth chambers, light bulbs, etc.) purchased by user's funds and housed in the GH is property of the GH.